

## Pleasant View Fire Protection District Meeting

### Minutes

Tuesday, April 15, 2025

The meeting of the Pleasant View Fire Protection District Board of Directors was called to order by Jeremy Rosenbaugh at 6:54 p.m.

Board Members present were Jeremy Rosenbaugh, Walt Henes, Dean Ives, and Jim Johnson. Scott Hartle attended via zoom. Additionally, Tracy Hartle, District Administrator (attended via Zoom); Landan Wilson, Administrative Assistant; and Angela Rohwer, Fire Chief, were present.

**Minutes:** The minutes for the month of March were reviewed. Angela noted a correction that needed to be made. Jim Johnson made a motion to accept the minutes with corrections. Dean Ives seconded the motion. Motion Carried.

**Financials:** The financials for the month of March were reviewed. Angela noted a correction that needed to be made. Dean Ives made a motion to accept the financials with corrections. Jim Johnson seconded the motion. Motion carried.

### Old Business

- **New Brush Truck** - Dean stated that the truck should be ready by the first of June, and the firefighters will put the stickers on the truck once its delivered.
- **Policy for Medical Device** – Talked to attorney, everything was fine, just have to have wording defined better. Needs to say firefighter equipment, fire district would still own the equipment at the end of the term. The \$20,000 would span over the lifetime of the firefighter's service.
- **Election** – Since Scott and Tracy will be gone for the May meeting, Tracy asked the board if they would like a special meeting or to allow Keenan to swear in new elected board members, Jeremy Rosenbaugh and Jimmy Johnson. Otherwise, there won't be a quorum until they are sworn in and Tracy can't notarize. Walt Henes made a motion to allow Keenan to swear in Jimmy and Jeremy before the May board meeting. Dean Ives seconded the motion. Motion carried.

### New Business

- **Fire Chief Quarterly Bonus Review Revoting** – Jimmy Johnson made motion to release Angela's quarterly bonus. Walt Henes seconded the motion. Motion Carried
- **Personnel/Tracy** – Angela asked for clarification if Landan's job was a permanent position, Jeremy clarified that this was an assistant position. It is not replacing Tracy's position. Walt Henes made a motion to approve Landan for filling in taking minutes, getting paid for 20 hours of training at \$30/hour. Dean Ives seconded the motion. Motion Carried. Tracy asked for clarification that Landan's position would also include managing the website and doing the ADA compliance. Jeremy agreed that it was correct, and they would review in the future for possibly more training and more hours.
- **Letter of Support to Governor Polis Regarding SB-25-077**- Ann Terry requested special districts write a letter of support for the bill to help aid SDA. Tracy presented the letter to the board. Dean Ives made a motion, allowing Jeremy to sign a letter of support to Governor Polis regarding SB-25-077. Jimmy Johnson seconded the motion. Motion Carried
- **Regional and Annual SDA Meetings** – Tracy asked if any of the board members were interested in going to the regional SDA meeting in Durango on June 20<sup>th</sup>. No one had expressed interest at the time, but if anyone was interested, they needed to let her know as soon as possible so she could register them.
- **Online Banking with Vectra for Credit Card** – Vectra Bank had contacted Tracy and requested that the fire district open an online banking account. This would make it easier for the district to pay for the credit card online. Walt asked if the district needed to open a new account, Tracy said nothing changes. It would be the same account but would be accessible online. Walt Henes made a motion to open an online banking account. Jimmy Johnson seconded the motion. Motion carried.



### Fire Chief Report

Angela reported that the annual open house will be May 3<sup>rd</sup> 11am-2pm. She is working on getting the medical physicals, Lewis Arriola and Dolores may be joining which may take the \$2,500 fee off. Dean and Angela met with the Dolores County Sheriff Wilson, Dolores Dispatch, Dove Creek Fire, and Dove Creek Ambulance. Sheriff Wilson requested that the PV fire district write a policy on how PV Fire should be dispatched. Dolores county and PV fire agreed to schedule meetings quarterly. Someone had approached Angela, apparently the Dolores County emergency manager applied for a \$14,000 grant for EMS supplies, he received the grant, but no one knows where the money went which concerned Angela. She said PV fire, West Fork fire, Dove Creek fire, Rico fire, and Dove Creek ambulance were supposed to receive some of that grant money, but they have not received anything from that grant. Angela and Sheriff Wilson also agreed that if PV fire will be responding to calls in Dolores County, PV fire will notify Montezuma dispatch as well as Dolores dispatch to those calls. Angela received a bid to paint the walls for the firehouse, the bid came out to be \$12,700. She felt it wasn't necessary at this time and will probably wait on painting the walls for the time being.

### Administrator Report

Tracy reported that she sent the actuarial report to everyone to review. Paul will review at the July meeting. Tracy has been receiving a couple calls from people requesting Angela or needing Angela's number, so Angela suggested that her number could be posted on the website to make it easier for those who are wanting to contact her. Tracy has been busy getting ready for the audit that is still scheduled for May. The auditor only had one issue when reviewing. The department had voted to give Brian Baumgartner a \$1,000 donation. Anything \$600 or above requires a 1099. This complicates our books because the department doesn't have the ability to submit 1099s. Jenna is working on a solution, but it may cause a write up next year. Jeremy and Angela both mentioned that if it was a donation, he shouldn't get taxed. Tracy said that any money paid to an individual, \$600 or more, has to have a 1099. The money was paid out of the firefighter checking account, but the auditor said in the future the money should not be paid out of the department account. This could cause an issue in the future. Tracy also reported that the district is almost fully digitalized.

### Public Comment

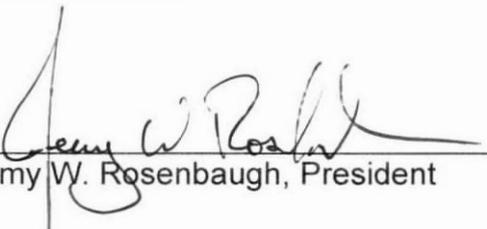
There were no public comments made.

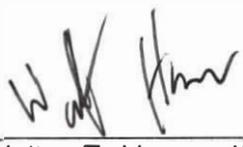
### Executive Session

There was no executive session.

### Adjournment

Dean Ives made a motion to adjourn the meeting, Jimmy Johnson seconded the motion. Motion carried. Meeting adjourned at 7:31 p.m.

  
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Jeremy W. Rosenbaugh, President

  
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Walter E. Henes, III, Secretary/Treasurer





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