

Pleasant View Fire Protection District  
Meeting Minutes

Tuesday, April 21, 2026

The meeting of the Pleasant View Fire Protection District Board of Directors was called to order by Jeremy Rosenbaugh at 7:00 p.m.

Board Members present were Jeremy Rosenbaugh, Scott Hartle, Dean Ives, Walt Henes and Jim Johnson. Additionally, Tracy Hartle, District Administrator; Landan Wilson Administrative Assistant; Angela Rohwer, Fire Chief; Scott Gee and Matt Shethar, Fire Department Representation for the Pension Board were present.

PVFPD Pension Business

- **Approval of 1<sup>st</sup> Quarter Financials** – Matt Shethar made a motion to approve the first quarter financials as presented. Scott Gee seconded the motion. Motion carried.

District Business

**Minutes:** The minutes for the month of March were reviewed. Dean Ives made a motion to accept the minutes Scott Hartle seconded the motion Motion Carried.

**Financials:** The financials for the month of March were reviewed. Dean Ives made a motion to accept the financials. Walt Henes seconded the motion. Motion carried.

Old Business

- **New PV Substation** – Angela sent all the board members an email in regard to the bid solicitation. She sent it to the attorney as well for final review and hadn't heard back from the attorney. Scott had some questions for clarification. May 29<sup>th</sup> is the cutoff date for the contractors to submit their bids. Jeremy mentioned that the board will have to hold a special board meeting on June 8<sup>th</sup> to approve the selected contractor. Scott told the board he will not be able to attend the meeting on June 8<sup>th</sup> in person but will call in. Walt made a motion to approve the bid solicitation, publish it, and hold a special meeting on June 8<sup>th</sup>. Jimmy seconded the motion. Motion carried. Angela had been pricing out 12,000-gallon water tanks and they have been as high as \$20,000 for one tank. She contacted Cruzan irrigation, and they quoted her \$10,748 for a 12,000-gallon tank. The freight for two tanks came out to be \$4,423. Cruzan's was considerably cheaper compared to other manufacturers Angela has found. Scott Hartle made a motion to approve the purchase of 2 – 12,000-gallon water tanks from Cruzan Irrigation. Dean seconded the motion. Motion carried. She also talked to Empire Electric and Montezuma Water. For the water tap it will cost \$12,500 and \$12,000 to install the power line. Walt Henes made a motion to approve the purchase of a Montezuma Water tap for the price of \$12,500. Dean seconded the motion. Motion carried. Kinder Morgan will be donating some of the dirt and road base for the construction. The contractor will be responsible for hauling the material from road 12 to the substation, which will not be a long distance.
- **Fire Trucks for new Substation** – Cortez Fire Department contacted Angela and mentioned they have a truck for sale. Its 1,000 gallons, Cummins engine, pump runs good. Cortez fire is asking \$50,000 for the truck. Angela said the truck will need new tires, new batteries, and a new seal around the pump. Dean said that seal is a minor issue and would be an easy fix. Angela figured the tires, batteries, and seal would cost around \$12,000. So total cost of the engine would be \$62,000 to get it up and running. Jimmy made a motion to approve \$62,000 to purchase the fire truck from Cortez Fire Department. Scott seconded the motion. Motion carried. Angela and Dean have also been looking at a 4,000-gallon tanker pumper. Angela stated that for ISO purposes, each station is required to have a minimum of 4,000 gallons of water. With the potential purchase of this new pumper tanker, each station would have 5,000 gallons of water. Jeremy asked what other equipment the new station would need. Angela stated that a brush truck would complete the fleet. But there are currently three brush trucks, so could hold off for a year on getting a brush truck. Walt asked if there were used tanker pumper trucks. Angela said there were, but they were from the eastern United States and tend to have issues with rust. Dean found a nice used one for \$350,000 in

Alabama but it was white and would cost \$40,000 to just paint it red and he did not know how much it would cost to ship it. Scott asked how much a new tanker costs, Dean stated a new one cost \$620,000 and it would be a year out. They do not have any new ones in stock; it would have to be built. Scott made a motion to approve the purchase of a new tanker pumper truck at the cost of \$638,000 which would include freight. Walt seconded the motion. Motion carried. Walt asked the board if they felt the need to find someone who would be willing to find and apply for grant money to help with purchasing equipment? Walt mentioned he might know someone that would apply for grants on behalf of the fire district. The board agreed and gave Walt permission to reach out and see if the individual would be interested.

- **November Election: Ballot Measure to Remove 5.25% cap-** Tracy had been in talks with the attorney and she mentioned the idea of possibly removing the 5.25 % mill levy cap. The attorney thought it would be a good idea as the current mill levy restricts the board on a year-to-year basis. If the board wants to put this measure on the ballot, they will need to inform the clerk's office by end of June. By removing the cap, it gives the board the freedom to lower the mill levy by one year or increase it the following year. Tracy suggested that the attorney should collaborate directly with the clerk's office to have the correct wording for the ballot. Scott made the motion to approve the ballot measure of removing the 5.25% cap. Jimmy seconded the motion. Motion carried.
- **OT Policy: Over 8 hours per day or over 40 hours per week** – Jeremy has been in contact with the attorney and is waiting to hear back from the attorney. Jeremy recommended the board table this agenda item until they get more information before the next board meeting. Scott made a motion to table the OT Policy until the May Board meeting. Dean seconded the motion. Motion Carried.

### **New Business**

- **Special Reserve Matured Bond Funds Currently in Money Market Fund at Charles Schwab** – Tracy mentioned the district has money in the special reserve account. Under that account there is money in cash and money in the Money Market. At the previous meeting, some board members had mentioned taking it out of Schwaab and putting it back into CASFE, while other board members had discussed about putting it into another bond to create a bond ladder. Tracy needs direction from the board on what they want to do with the money. Dean asked what the interest rate was in CSAFE. Tracy stated that the seven-day average is 3.82% with CSAFE. Walt asked how much money they are dealing with, Tracy said there is \$32,000 in cash and \$728,000 in Money Market. Walt said that he likes the bonds because they will guarantee and keep the interest rate locked in. Walt made a motion to put \$500,000 in a five-bond ladder, and the remaining amount of \$268,000 in CSAFE. Dean seconded the motion. Motion carried.
- **1099s vs W-4s** – Jeremy talked to the attorney, and mentioned that every other fire department locally has 1099s because they are volunteers and paid firefighters are W-4s. Anne Terry from Colorado Special Districts Association will work on this issue with the boards attorney in regards to firefighters, board members, and the janitor position. Jeremy said that if the board switches to 1099s which the attorney suggested, the district would get rid of FICA, social security, or comp. Jeremy mentioned that SDA is like a club is like a club, but they have no authority over what districts can do. Dean stated that he believes that the district are volunteers and are not employees according to what he found in the law. Walt asked if other local fire districts have firefighters serving on the board? Angela said that Dove Creek does, but Mancos and Dolores do not. Angela stated it is common to have firefighters sit on the board because it is hard to find community members willing to serve on the fire board. Jeremy mentioned they might have to hold a special meeting to address this issue.
- **Firefighter Checkbook** – Tracy reported that if the firefighters switch the checkbook to a 501c3, the district will not need to regulate or audit the checkbook. Angela requested that they wait to transfer to a 501c3 at the end of the year due to the buffalo hunt occurring this fall.
- **Donations Specific to Entity Name** – Jeremy stated that the name will not change until the 501c3 is formed this fall.
- **By-Laws** – The district needed to mesh the firefighters and district bylaws to become one entity. The board reviewed the proposed changes to the bylaws as presented by Angela, acknowledging that the board had the final say. Jeremy mentioned there were two things to add to the bylaws. Angela has the authority of HR responsibilities, she can approve or deny firefighters within the department. She will have the final say over the firefighters. Walt made a motion to allow the fire chief the authority of HR responsibilities over the firefighters and to add it in the bylaws. Dean seconded the motion. Motion carried. Angela asked the board to review and update the fire chief qualifications. Those changes were that the proposed fire chief had to serve a minimum of five years serving with the PVFPD, had to be state certified with in firefighter two and EMR, and must have previously served as an officer in the PVFPD. Jeremy also pointed out that the fire board

oversees the fire chief. Angela also agreed that the district oversees the fire chief. The board, however, will not vote for approval of the fire chief, that responsibility will be left to the firefighter volunteers to vote for the fire chief. Angela requested that the board removes the election committee, and have the volunteers decide on who chief is and the board will give them their blessing if they see that the candidate is appropriate. Walt made a motion to allow firefighter volunteers to elect fire chief. Jimmy seconded the motion; Dean abstained from voting. Motion carried.

- **Board Member/Employee-** Jeremy asked Tracy if the board has a list of responsibilities for the administrator or other staff. Tracy said the board has no such thing. Jeremy asked if Tracy could write up a list of responsibilities for the district administrator, administrative assistant, and janitor. Tracy said she will have them ready for the next board meeting.
- **Conflict of Interest-** Tracy mentioned that she has disclosed with the secretary of state about her relationship with Scott Hartle being on the board and there is no conflict of interest. She pointed out that she filed all board members' disclosures with the secretary of state. Tracy also mentioned that since Angela is the new Human Resources over the firefighters, and her sister Heidi is also a firefighter, that the board will have to figure out who Heidi will have to report to.
- **Fire Chief Bonus-** Walt made a motion to release the fire chief bonus. Jimmy seconded the motion. Motion carried.
- **Fire Chief Position-** Discussed in bylaws agenda item.
- **Pay for Calls-** Angela mentioned that with the pay for calls, the good standings and eligibility section needs to fall under the districts bylaws. She wanted to also include that in order for the firefighters to receive their pay for call, they must remain with the district through the fiscal year. Jimmy made a motion to approve the new pay for call policy with the proposed revisions. Scott seconded the motion. Dean abstained from voting, motion carried.

### **Fire Chief Report**

Angela Rohwer reported that they department is planning to hold their annual open house on May 2<sup>nd</sup>. The Pleasant View charter school reached out to Angela about doing a rangehood inspection in the kitchen. Angela told the school that she would not do the inspection due to liability but would help them find someone to do the inspection.

### **Administrator Report**

Tracy told the board that if anyone were interested in attending the SDA regional conference on June 22<sup>nd</sup>, to let her know and she would sign them up. Tracy is waiting to receive information from Taylor so she can finish the audit. Once she receives the info, they audit will be ready to be presented at the May meeting.

### **Public Comment**

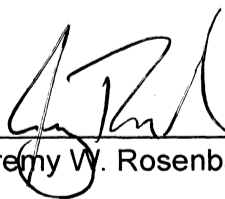
There were no public comments made.

### **Executive Session**

There was no executive session.

### **Adjournment**

Jimmy made a motion to adjourn the meeting. Scott seconded the motion. Motion carried. Meeting adjourned at 8:37 p.m.



Jeremy W. Rosenbaugh, President



Walter E. Henes, Secretary/Treasurer

