

Pleasant View Fire Protection District

Meeting Minutes

Tuesday, May 19, 2026

The meeting of the Pleasant View Fire Protection District Board of Directors was called to order by Jeremy Rosenbaugh at 7:00 p.m.

Board Members present were Jeremy Rosenbaugh, Scott Hartie via Zoom, Dean Ives, Walt Henes and Jim Johnson. Additionally, Landan Wilson Administrative Assistant; Angela Rohwer, Fire Chief; Jenna Sowards and Jessica Bogner from Wall, Smith, and Bateman as well as Tracy Hartie via Zoom were present.

District Business

• **2025 District Audit Presented by Wall, Smith and Bateman**

Jessica and Jenna reviewed the audit with the board. Jenna and Jessica pointed out that they had to do a restatement from 2025 due to a figure change in pension from the actuarial. The pension was adjusted to \$253,610. She pointed out that this mistake was government wide, everyone else had to make the same correction. They reported that the district had a net increase of roughly \$173,000 in the pension fund. The district did go over the fireman's pension trust fund by \$637. They mentioned the district might get a letter from the state auditor. If the district does go over, Jenna and Jessica advised the district to do a supplemental budget if necessary. There were no issues encountered while performing the audit according to Wall, Smith, and Bateman.

Approval of 2025 District Audit

Walt made a motion to accept the 2025 audit as presented. Dean seconded the motion. Motion carried.

Minutes: The minutes for April 21st regular meeting and April 30th special meeting were reviewed. Walt made a motion to accept the minutes Dean seconded the motion Motion Carried.

Financials: The financials for the month of April were reviewed. Walt made a motion to accept the financials. Jimmy seconded the motion. Motion carried.

Old Business

- **New PV Substation** – Angela reported that she had an ad in the newspaper for bids in regard to building the new substation. Jay Cruzan was the only contractor who showed up for the mandatory walk through. At one of the previous board meetings, the board voted to approve purchasing a new tanker truck. However, dean found a used one online. It's a 2011 tanker, has 9,500 miles on it, holds 3,000 gallons, is located in Mount Pleasant, Texas, and they are asking \$315,000. Angela felt that this tanker would better fit the needs of the district. Angela had proposed offering \$300,000 for the truck. Jeremy asked if the website and truck is certified, does it run and function properly? Dean felt pretty confident about the quality of the tanker. Angela was thinking freight would cost roughly \$6,000. The tanker would need the tires to be replaced. Scott made a motion to approve spending \$325,000 on a used tanker truck, offering \$300,000 with the \$25,000 to go towards freight and new tires. Walt seconded the motion. Motion carried. Angela mentioned that since the board budgeted \$700,000 for new equipment, and has approved spending \$325,000 for the tanker, \$50,000 for the used engine. She was wondering if the board would be willing to order a new brush truck as well? She mentioned it will take 9 months to build. She figured a new brush truck would cost around \$200,000. Walt mentioned that the district already has three brush trucks, would they

retire one of the other brush trucks? Dean said they would probably retire brush truck #53. Walt made a motion to purchase a new brush truck for \$200,000. Jimmy seconded the motion. Motion carried.

- **Open District Administrator Position** – Jeremy reported that there have already been three people interested in the position. The position will have to be open to the public and posted on the website and newspaper. Jeremy mentioned that Tracy provided the board with a description of her responsibilities to use that as a guide for the new position. Scott felt that it should be a requirement to submit a resume if the individuals were interested in the position. Angela mentioned that the next time the newspaper will be published would be on Wednesday May 27th. The board agreed that the position will be open from May 27th through June 10th. The interested applicants will contact Jeremy via his email for job description and pay rate. Those that want to apply will mail their resumes to the district's mailing address. Angela volunteered to post the listing in the newspaper and Landan will post it on the district website. The board felt that it would be best to table this item so they could further review the job description in order to have it ready to be posted on May 27th. Dean made a motion to table and hold a special meeting before May 27th to review and finalize the job description. Jimmy seconded the motion. Motion carried.
- **OT Policy-** Jeremy presented the board with a bill that Tracy had sent to the district regarding training her replacement for \$600, charging \$100/ hour for a total time of 6 hours. Jeremy did acknowledge that Tracy had told him what her consulting fee would be. However, Jeremy mentioned to Tracy via email, that the board had not approved or discussed her consulting fee or willingness to pay her. Jeremy mentioned he didn't have an issue with Tracy training her replacement, but he needed to bring it before the board and have the board approve the training first. Jeremy later received a second bill for \$300, coming to a total of \$900. Jeremy and Walt asked Tracy if she would be willing to accept \$600 from the first bill and negotiate on a consultation fee going forward. Jeremy acknowledged that he didn't want to lose the communication line in case her replacement needed help in the future. Walt proposed the board would be willing to pay her \$70/hour. Jeremy and Jimmy agreed. Tracy declined the proposal, she stated "her rate is \$100/hour, if they don't want to pay that amount then they don't have to pay it". No other resolution has been made. Regarding the OT policy Angela stated that the firefighters can't go overtime since they are 1099 volunteers. She also stated that the Janitor will not likely go overtime as well. Walt made a motion to take a ten-minute recess. Dean seconded the motion. Meeting was stopped at 8:10 p.m. Meeting reconvened at 8:17 p.m.
- **Board Member/ Employee-** Tracy gave Jeremy a copy of her responsibilities. Dean felt that the position should be for general bookkeeping and not an administrative position. Dean felt that the attorney could take on more responsibilities such as working with SDA and DOLA. Dean stated that in the by-laws, the board secretary could do some financial tasks as well to help keep the district running.
- **Water Tank Amendment-** Angela reported that Cruzan irrigation misquoted her on the water tanks. For a 12,000-gallon tank, the actual price per tank is \$18,586.21 and \$4,423.80 for shipping both tanks. Jay Cruzan will look into other options; one possibility is burying the tank in cement. The price Cruzan Irrigation quoted Angela is good till May 31st. So, Angela asked for the board's direction on what needs to be done. Jeremy and Dean mentioned that they are in favor of having them buried. Scott asked how much Cruzan's thinks the price will increase if the board does not decide tonight. Angela didn't think the price of the tanks would change, if anything it would be the freight that could increase or decrease. Jeremy mentioned that Angela should contact Mountainland Supply in Monticello to see if they could give her a quote on tanks. Angela said she will contact Mountainland. Jimmy made a motion to wait and see what Jay Cruzan and Mountainland would price their tanks at and discuss it at the June meeting. Walt seconded the motion. Motion carried.
- **Auditor for District-**Jeremy talked to Lori Haley, and they both agreed that with the recent admin changes, it would probably be best to stay with Wall, Smith, and Bateman for the 2026 audit. Lori did mention that she cannot consult with the district and be the auditor for the district, due to conflict of interest. Walt asked how much her consulting would be? Jeremy mentioned her consulting fee would be \$150/hour, and if she would audit for the district, it would be \$250/hour. Jeremy mentioned that the reason for the change in auditors is just due to staying local and having easy contact. Scott asked if Lori was certified to do a full audit, and not just an audit exemption. Jeremy stated that Lori is government certified. Scott made a motion to amend the original motion by keeping Wall, Smith, and Bateman as the district's auditors for 2026, and keeping Lori Haley as a consultant. Dean seconded the motion. Motion carried.

New Business

- **Tree/Water Care-** Angela is looking for someone to do some tree maintenance around the

Pleasant View fire station. She gave the board a quote from one of the firefighters who does landscaping as their main job. She was surprised at how much the quote was but mentioned it needed to be done this year. She had mentioned that the board might want to get additional quotes for the service. Jeremy stated that his son could do it. Angela said the district would provide fertilizer and irrigation supplies; they are just looking for labor. Dean mentioned that the district paid the firefighters \$25/hour to work on the asphalt last year, so he felt that \$25/hour was reasonable. Walt made a motion to hire Connor Rosenbaugh for \$25/hour to take care of the trees. Jimmy seconded the motion. Jeremy abstained from voting.

- **Asphalt-** Angela said that the asphalt repairs that they did last year are already falling apart. She was hoping to have a bid available for the board meeting, but she can get a hold of the individual who could do the asphalt. She is hoping to have more information at the next board meeting.
- **Clampers Donation** – Clampers do the train rides for the open house every year. The district normally donates \$500 for their service. Walt made a motion to donate \$500 to the Clampers. Jimmy seconded the motion.

Fire Chief Report

Angela reported that Jayden passed her fire one, she is still working on her hazmat certification. She is coming up to her one-year mark as a rookie but has not been voted on as a firefighter yet. Jimmy asked how many firefighters the district had, Angela stated that they currently have 12 serving. Medical physicals are June 22nd and are working with Cortez and Lewis-Arriola fire districts.

Administrator Report

Landan has been transitioning over. He needed a signature from Jeremy to remove Tracy from the Charles Schwaab accounts. He also needed signatures for CSAFE to update the account authorization form. Landan also requested the board sign a form requesting him to view account information on the local bank accounts. Walt asked Landan since he will no longer be able to contact Tracy, will Landan have any issues moving forward doing business as usual? Landan stated that he is pretty confident and learned a lot from Tracy. There might be a couple mistakes, but he has several resources such as SDA, the attorney, Pring and Turner, and other sources as well. Walt acknowledges that mistakes will be made but that's part of the learning process. Landan suggested that it might be worth having the attorney attend the board meetings for the first year or so as we transition, just to make sure we are doing business like we should. Jeremy stated that the board can look at the agenda items for the upcoming meetings, and if we have any questions we can always reach out to the attorney.

Public Comment

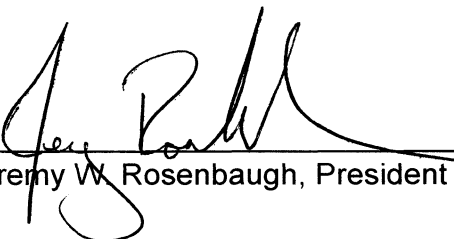
There were no public comments made.

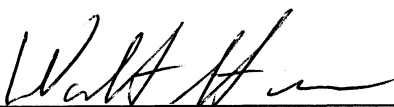
Executive Session

There was no executive session.

Adjournment

Jimmy made a motion to adjourn the meeting. Dean seconded the motion. Motion carried. Meeting adjourned at 8:49 p.m.


Jeremy W. Rosenbaugh, President


Walter E. Henes, Secretary/Treasurer

